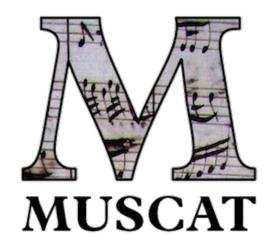
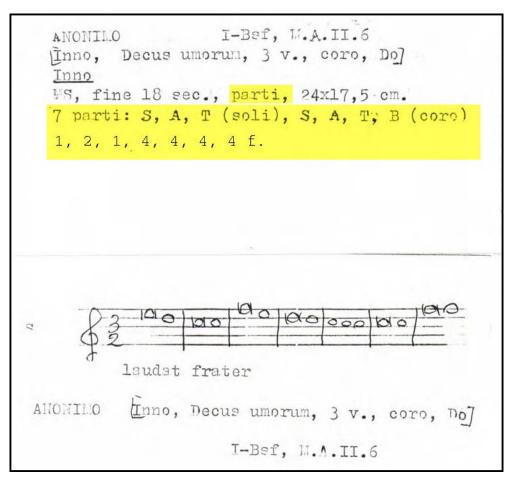


# A step-by-step guide to cataloging parts in



This guide will show you how to enter a source if you only have parts.

## Let's use this card: (RISM ID no. 859000529)



The required fields are similar to the required fields when you have only a score.

The difference is we have 7 parts: 3 solo voices and 4 chorus voices.

To catalog this source, these are the fields you need at a minimum:

#### **Library information and relations**

Library siglum and shelfmark (852)

#### **People and institutions**

Composer (100)

#### **Title and content description**

- Title on source (245)
- Standardized title, scoring summary, key (240)
- Subject heading (650)
- Total scoring (594)
- Language code (041)

#### **Material description**

- Source type (593)
- Date (260)
- Physical description (300)
- Parts held and extent (590)

#### Incipits (031)

- Tempo
- Music incipits
- Text incipits

References and notes

**Administration** 



Fill out all of the sections the same as for scores, except for the **Material description**.

If you haven't viewed the guide for scores yet, take a look at it now!

https://rism.info/community/muscat/tutorials.html

OK? Now let's catalog our parts!

#### **Material description (1/2)**

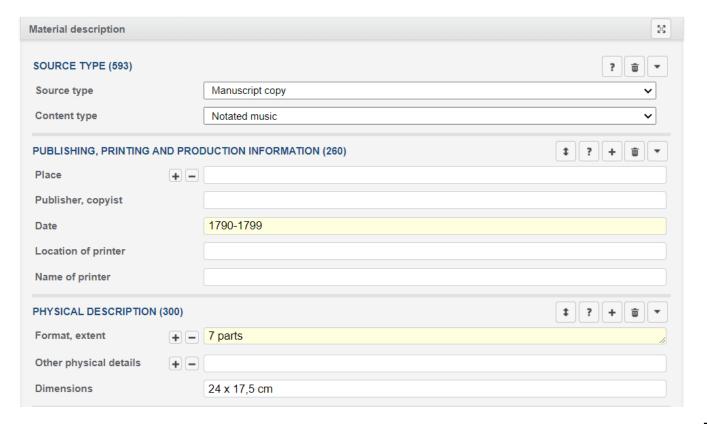
```
ANONILO I-Bsf, M.A.II.6
[Inno, Decus umorum, 3 v., coro, Do]
[Inno
WS, fine 18 sec., parti, 24x17,5 cm.
7 parti: S, A, T (soli), S, A, T; B (coro)
1, 2, 1, 4, 4, 4, 4 f.
```

Source type (593): Select the Source type and the Content type from the list (same as for scores)

#### Publishing, Printing, and Production Information --> Date (260):

 Enter the dating of this manuscript (end of the 18th century) according to RISM conventions (same as for scores)

Physical description (300): Enter 7 parts and the dimensions

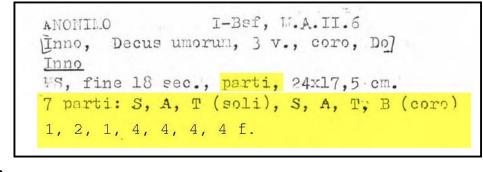


#### **Material description (2/2)**

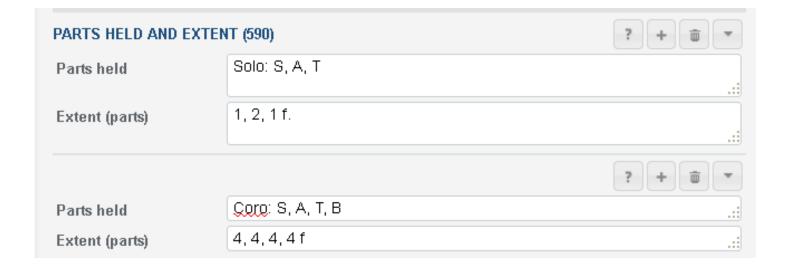
#### Parts held and extent (590): You have two options:

- Each instrumental group on a separate line
- All parts on one line, instrumental groups separated by semicolon

Do whichever makes sense for the source.



#### Option 1:



Option 2:



#### Summary: Scores vs. Parts All sections are the same except for Material description.

#### In the field Material description, fill out:

#### If you have a score:

Source type (593)

**Date (260)** 

#### Physical description (300)

- Format, extent
- Dimensions



### If you have a part:

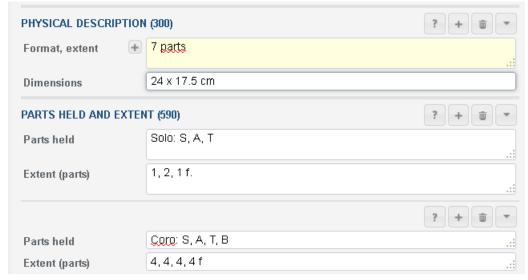
Source type (593)

**Date (260)** 

#### Physical description (300)

- Format only
- Dimensions

#### Parts held and extent (590)



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